MOTION FOR RELIEF FROM STAY

(With Notice of Hearing)

Step 1 - Click on the Bankruptcy hyperlink on the blue CM/ECF Main Menu Bar.



Step 2 - The BANKRUPTCY EVENTS screen displays.



Click on the **Motions/Applications** hyperlink.

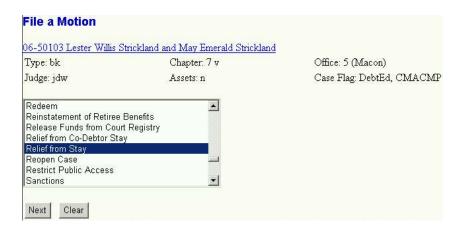
For further information on each of these categories, click the (Help) icon.

Step 3 - The CASE NUMBER screen displays.



Enter the case number for the appropriate case. Click the [Next] button.

Step 4 - The EVENTS screen displays.



Select "Relief from Stay" from the list of events. Click the [Next] button.

NOTE: When filing a two-part motion, select the first relief type, hold down the Ctrl key and select the second relief type.

Step 5 - The SELECT PARTY screen displays.

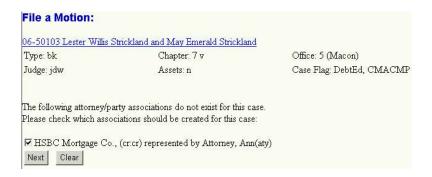


Select the party that the filing attorney is representing from the list.

If the correct party does not appear in the drop down box, click Add/Create New Party and complete the information. For more details on adding parties, see separate instructions: <u>Adding Parties.</u>

Click the [Next] button.

Step 6 - The ASSOCIATION screen appears. This screen appears only upon the first time you docket an event as the representative for a particular party/creditor. It allows you to create an association in a particular case between you and the party you represent.



Click box to associate filing attorney with the filing party.

Click the [Next] button.

Step 7 - The next screen advises you that if you wish to request relief from co-debtor stay, you should file a separate motion seeking that relief.



Click the [Next] button.

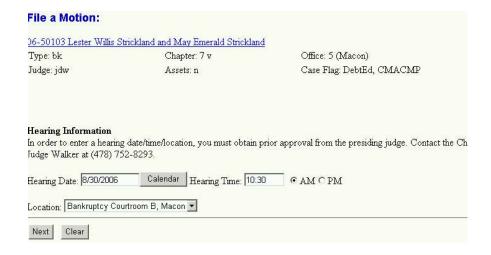
Step 8 - The SELECT PDF screen displays.



Select the .pdf file to associate with this event. For more detailed information about creating and attaching .pdf files, see instructions: How to Convert Documents to PDF.

Click the [Next] button.

Step 8 - The HEARING INFORMATION screen displays.



If a consent order will be uploaded after docketing this motion, click [Next] to bypass this screen.

If a hearing will be required, enter hearing information for the hearing associated with the motion being filed. Be sure to correctly enter the time of the hearing, then choose the location of the hearing from the drop-down menu.

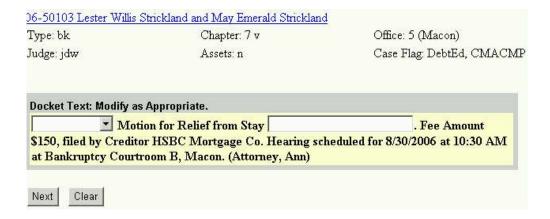
Step 9 - The RECEIPT screen appears.

Type: bk	Strickland and May Emerald Strickla Chapter: 7 v	Office: 5 (Macon)
Judge: jdw	Assets: n	Case Flag: DebtEd, CMACMP
LEAVE THE RECEI	PT NUMBER <mark>BLANK</mark> IF YOU W	ILL BE PAYING VIA THE INTERNET

Leave the Receipt box blank if you will be paying via the internet. Enter NFR in the receipt field if the filing fee will not be required.

Click the [Next] button.

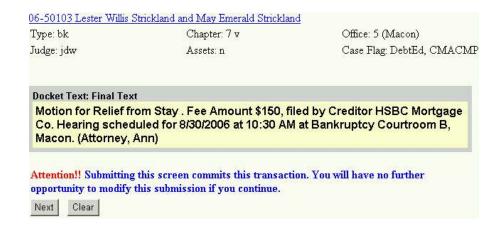
Step 10 - The DOCKET TEXT: MODIFY AS APPROPRIATE appears.



Use the drop-down menu if necessary. There is also a text box to enter additional information if necessary.

Click the [Next] button.

Step 11 - The FINAL DOCKET TEXT screen appears.



This is the last opportunity to verify the accuracy of the information. Submission of this screen is final.

If the docket text is incorrect, click the [Back] button to find the screen needed to modify.

To abort or restart the transaction, click on any option on the blue CM/ECF Main Menu Bar.

Click [Next] button if correct.

Step 12 - The NOTICE OF ELECTRONIC FILING screen displays.

File a Motion	it.		
06-50103 Lester 3	Willis Strickland and May Emerald Strickla	und	
Type: bk	Chapter: 7 v	Office: 5 (Macon)	
Judge: jdw	Assets: n	Case Flag: DebtEd, CMACMP	
	U.S. Ba	nkruptcy Court	
	Middle D	istrict of Georgia	
Notice of Electroni	c Filing		
The following trans	action was received from Attorney, Ann e	ntered on 7/3/2006 at 4:56 PM EDT and filed on 7/3/20	
Case Name:	Lester Willis Strickland and May Emerald Strickland		
Case Number:	06-50103		
Document Numb	er: <u>6</u>		
Docket Text:			
Marie Dece	O T & OMEO C 11 O	15 TODONE - O TE : 1 11 10 0/20/6	

Step 13 - Prepare and upload the proposed order or consent order at the appropriate time. For separate instructions: <u>Submit (Upload) A Proposed Order.</u>	ollow
Step 14 - Make the on-line credit card payment of the filing fee if appropriate. Follow separ instructions: On-Line Credit Card Payments.	ate
Related topics: See manual instructions for: <u>Notice of Hearing</u> if a Notice of Hearing will be docketed separately.	
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